

## AGENDA

You are summoned to a meeting of the Parish Council Meeting of Wortwell Parish Council on  
Monday 26 February 2024 at 7.30pm at the Waveney Room Wortwell Community Centre  
Members of the public are welcome to attend

Welcome by the Chairman

To receive and accept **Apologies** from those members unable to attend.

*To receive any declarations of interest (personal, prejudicial or pecuniary), in particular matters to be raised at this meeting (Note: A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates and in this case the member may speak and vote, however if it is a prejudicial or pecuniary interest, the member should withdraw from the meeting whilst the matter is discussed.*

**Minutes:** Council to approve, Chairman to sign and Clerk to retain in records, minutes of the meeting held on 29 January 2024.

**Planning:** Static Caravan in High Road Update JW

### **Reports:**

- i. Councillor Reports: County, District BS TG JE
- ii. Policies and Procedures – Financial Regs, Standing Orders- all others 2025 HC
- iii. Maintenance and gardening Report including likely expenditure KV
- iv. Incident Reports – none received All
- v. Assets and Street Furniture Report DC
- vi. Speeding and SAM2 Report CA
- vii. Defibrillator Report CA
- viii. Playground Inspection Report (for maintenance) RH
- ix. Outdoor Gym Equipment Report RH
- x. Recycling Report RH
- xi. Street Lighting Report BE

### **Finance:**

Internal Control Completed. Books balanced 12/2/24 RH

Accounts for payment:

Authorised for payment 12/2/24 with retrospective approval: Tribal Signs £22.99 and  
HMRC £229.56

Accounts for approval: Nest Pension, new direct debit, (LL) £70.89

Barclays Bank Update CA

**Biodiversity. Update AC RH**

**Mardler AC**

**Speed Watch** a) update from Chairman re Police Checks CA b) update from SH re Village Speed Watch team SH

**VESPA**– Capital Funding - Update BE HC

**South Norfolk Village Cluster** update CA

**Harleston Youth Football Club** update RH

**Upcoming meetings:** 25/3/24, 29/4/24 (Annual Parish Meeting)