

Wortwell Parish Council

Maintenance and Environment Policy

Adopted: February 2018

Reviewed: June 2023

Next Review due: June 2025

Objective

This Policy provides the framework for matters relating to the upkeep of open spaces and provision of local amenities.

A. Playing fields

1. Grass and Hedges and Surrounds: Within available resources, Wortwell Parish Council uses contractors to cut the grass adjacent to the equipment regularly within the growing season. Hedges and surrounds are cut on an annual basis.
2. Litter: Wortwell Parish Council has placed bins on the playing fields for public use. These bins are emptied regularly by Wortwell Parish Council. Wortwell Parish Council requests public co-operation in use of these facilities.
3. Dogs: This area is principally designated a children's play and leisure area and there is a byelaw that no dogs are allowed on the playing fields. Wortwell Parish Council respectfully requests that the public do not exercise dogs in this public space.
4. Play Equipment: Facilities are maintained by Wortwell Parish Council within available financial resources. All equipment is professionally inspected annually by RoSPA in accordance with statutory requirements with additional interim inspections undertaken by the Parish Council on a weekly basis. Where maintenance is not financially viable or damage is extensive, items of equipment may be taken out of service. Members of the public are asked to report any evident damage or danger to the Clerk.
5. Cycles, Motorcycles, Scooters and Skateboards: These represent a hazard to young children and their use is not permitted in this area.
6. Safety: Users, parents and carers are reminded of their responsibility for their own safety.
7. Insurance: Wortwell Parish Council maintains public liability insurance, details of which are available from the Clerk.

B. Allotments

1. Allotment matters are addressed by a separate policy.

C. Bus Shelter

1. Maintenance: The bus shelter is maintained regularly by Wortwell Parish Council. Any complaints with regard to cleanliness or damage should be reported to the Clerk.
2. Anti-social activities: Wortwell Parish Council has no powers to prevent such behaviour and, although we will liaise and work with the local police, we would also encourage all

members of the public to report improper use to the police if they consider it appropriate. Wortwell Parish Council strongly urges members of the public to be aware of their own safety and discourages members of the public from any confrontational activity in respect of perceived anti-social behaviour.

D. Recycling

Dry Recyclables: Recycling facilities for glass and clothing are available on The Knoll. These facilities are operated on behalf of South Norfolk Council. Please report any maintenance or operational issues to SNC on 01508 533830 or at www.south-norfolk.gov.uk.

Recycling Centres: Norfolk County Council operate recycling centres, details of which are available on their website www.norfolk.gov.uk. The closest centre to Wortwell is at Morningthorpe.

E Elsewhere

1. **Dogs:** in addition to those bins previously identified, Wortwell Parish Council has also placed bins for public use at various locations across the village, details of which can be obtained from the Clerk. Wortwell Parish Council requests public cooperation in use of these facilities and Wortwell Parish Council wishes to remind the public that dog fouling on well-trodden paths is unacceptable.
2. **Litter:** in addition to those bins previously identified, Wortwell Parish Council has also placed a bin for public use at the Recycling Centre on the Knoll. Wortwell Parish Council requests public cooperation in use of these.
3. **Fly-tipping** is 'the illegal deposit of any waste onto land, or any waste dumped or tipped on a site with no licence to accept waste'. Anyone witnessing fly-tipping should obtain as much detail as possible (e.g. location and vehicle registration) and report the incident on SN Council Freephone number 0808 168 2999 or through the available web links for SN and NCC.

General

Complaints: Complaints made under this policy should be referred to the Clerk as identified under the Council's Complaints Policy.