

WORTWELL PARISH COUNCIL

MINUTES

A meeting of Wortwell Parish Council was held on
Monday 28 September 2020 at 7.30pm
at Wortwell Community Centre, The Waveney Room,
socially distancing in compliance with CoVid 19 regulations

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meetings lets the Council know beforehand so appropriate arrangements can be made to facilitate.

1. **Welcome** by the Chairman

In attendance Councillors Aylett [CA], Colyer [MC], Cooke [DC], Copeman [AC] Eddy [WE],
Hadingham [RH]

Apologies received from Councillor Worley [annual leave already notified]

2. **Minutes:** Council approved, Chairman signed and Clerk will retain in records the minutes of the meeting held on 27th July 2020

3. **Chairman's Report:** Chairman reported that the SAM2 camera seems to be doing the job intended as speeding has diminished with only random drivers in excess of the limit. Data will continue to be stored.

4. **Councillor Reports:**

4.1. Hedgerows overgrowing on the path by the knoll have been reported to the landowner who has promised to cut the overhanging branches back.

4.2. Commercial trading - without Councillor Worley being present it was unclear if this has been resolved. carry forward to next meeting

4.3. Damage to slide on play area has been mended by Mr Copeman and his son. Council thanked them for their kind work.

4.4. 'Boy racers' have returned to the car park. Councillor Eddy will respond to Mr W complaint and the challenges that locking the entrance gate would cause.

Chairman Aylett will speak to the local Beat Officer

5. **Clerk and RFO Report:**

5.1. The new Dog bin has been approved by the Council and will be added to the weekly rounds. To be located in Mill Lane by the sty. The bin is now on order and a cheque raised for the cost of £159.62 approved.

5.2. Lamp post in Low Road - The claim is now with ANSVAR and we await their response. Meanwhile clerk to check if the contractor can be paid without affecting the Insurance Claim and payment to TTJ

Clerk to action

5.3. A number of complaints were made regarding the level of sound on the live music night. The council has sympathy that the pub is trying to stay open and is operating under challenging circumstances and the event happening outside was an added challenge. The landlady is aware and advised under CoVid there can be no further live events for now but she will bear the sound levels in mind when they return. Councillor Copeman will interview the Landlady for a future Mardler item and share with the village their experiences, background and hopes for the village and pub.

5.4. CoVid restrictions and regulations

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5.4.1. Rule of Six and QR Codes Track and Trace - explained and used for this meeting. The CORE has its code in place.

5.4.2. Consideration was given to having ZOOM meetings (or similar) to enable the public to link in to future meetings. Councillor Copeman will provide a 'dummy run test' for council prior to next month's meeting. 7 October at 7.30pm Councillors to dial in and test.

All to action

5.4.3. The clerk shared with Council the Impact that coronavirus is having on the use of the CORE. Grants have assisted to date in keeping the building on track for insurance, energy, utilities etc but for the foreseeable future only the dance classes and occasional booking for blood donors are hiring so pressure will build if this continues beyond the end of the year. To review and monitor.

5.5. RFO

5.5.1. Accounts paid between meetings and Accounts for Payment - Appendix A

5.5.2. We are waiting for the final report on AGAR from PKF Littlejohn the external auditors

5.5.3. Bank reconciliation and Cashbook vs Budget and Forecasting to year end were reviewed. A question arose around donations which were down to VAT rebate transfers between accounts. Also the outdoor spaces budget has been exceeded due to playground equipment replacements and repairs.

6. 2021/22 Budget Setting and Precept Council approved the format to follow for the October and November meetings prior to setting next year's budget and precept.

7. Land and Land Registry registration - papers from Jane Pearce are still being explored. Clerk and Councillor Copeman will try to establish what papers may be useful prior to getting the whole of the Tunbeck grounds and the Allotments registered with the Land Registry

8. Bye law - Careful consideration needs to be made as to the next steps in reviewing the bye law governing the Tunbeck Grounds. All agreed it requires a careful balance of the changing needs of the village. To be taken offline for further discussions.

9. Three Year Plan - Councillors **RH WE DC** and **CA** together with the clerk were appointed, on the 27th January, to consider the priorities of the village and the council for the next three years. Due to lockdown and continuing restrictions this committee has not yet been able to meet. Ideas put forward so far:

- Additional Speeding camera
- Improvements to the entrance way to the village - eg staggered entrance or gating
- Improvements to the pavilion on the playing field and the cricket pavilion on the infant site
- Wortwell in Bloom
- Brainstorming session to be set up.

10. Play Areas

10.1. RoSpa Report - slide damage to be repaired. Chairman to schedule with groundsman.

Councillor Aylett to action

10.2. Football Goals should be delivered next week (5 October) and the Copeman family will set them up. Thanks to them for their kind work. This will enable the old goals to be cordoned off to allow the ground to recover in line with the RoSpa report.

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- 10.3. Councillor Hadingham reported that the turfing had not survived the dry summer and the goals need to be re-dressed. Clerk to order matting in line with the report recommendations and Groundsman to attend to the bench.

Cllr Hadingham, Clerk and Councillor Aylett to action respectively.

- 10.4. Planning Applications - none received

- 10.5. Council discussed the proposed changes to Planning and local input. Agreed with much of the response by Marlingford and Colton - Clerk to write to SNDC impressing that local input is still required and very valuable to planning applications.

MEETING ADJOURNED TO DISCUSS CHARITY ISSUES

Wortwell Parish Lands Charity

1. A response from Anglian Water has finally been received and they have removed sewerage and other drainage costs from the bill. The fresh water supplied will be split between the tenants
2. The Council noted the resignation of David Pemberton as and thanks to be passed on for his advice and support as our tree warden. Clerk to review the requirements for a tree warden going forward.

Clerk to action

3. Hedgerow plants will be delivered and planted early/mid November

Wortwell Playing Field

1. Earsham Football Club using the Wortwell Playing Field

Decision made to charge a hirer fee of £25 per session for the use of the playing field although the club will not be likely to use the field during the winter months. Retribution will be made to the Community Centre for any floodlight usage and subsequent energy usage from this fee. The fee will be reviewed on 31 March 2021

Clerk to write to Mr J Day of EFC, to confirm this fee and our willingness maintain an open door for future ideas and plans when they are more concrete, but without commitment on either side.

Clerk to action

MEETING RECONVENED

Next meeting: 30 November 2020 at 7.30pm - venue and meeting dependent on ongoing CoVid19 regulations

14. **Items for next meeting:**
Three year plan
Pavilions
Zoom vs Teams

Close of Meeting: 10.10pm

Signed: [LUA LEGGETT](#) Clerk and RFO

Next meeting agreed: 26 October 2020 at 7.30pm - Venue to be confirmed but likely to be an online meeting.

MEETING CLOSED 10.10pm

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APPENDIX A

ACCOUNTS PAID BETWEEN MEETINGS 6th June 2020 to 27th July 2020

1.	Glasdon UK Ltd		102133	
	New Dog bin			£159.62
2.	HMRC	month 6	102134	
	PAYE			£104.00
3.	NIC	Months 5 & 6	102135	
				£12.82

Minutes Signed: Chairman ...26/10/20