

# WORTWELL PARISH COUNCIL

## MINUTES

**A meeting of Wortwell Parish Council was held on Monday 27 September 2021 at 7.30pm**

at the Waveney Room Wortwell Community Centre

**22/35 Apologies** received from Councillor Worley

In attendance: Councillors Aylett (CA) Chair, Councillor Copeman (AC), Councillor Hadingham (RA), Councillor Eddy (WE) and County Councillor Stone and District Councillor Savage (JS)

Councillor RH declared a prejudicial and pecuniary interest in item **22/39** and removed himself from the meeting for the duration of that discussion.

*There were no members of the public in attendance.*

**22/36 7.30pm** Welcome by the Chairman and introduction to our new County Councillor Barry Stone (BS)

**22/37 Minutes:** Council approved and Chairman signed the Minutes of the meeting held on 26 July 2021.

CA had signed the Minutes previously approved from ZOOM meetings held during the pandemic.

**22/38 Matters arising:** there were no matters arising.

**22/39 South Norfolk District Council Village Cluster Plan -**

22.39.1 Only informal comms at this point. It appears that the Bell Meadow has already been approved in the past for five houses -but a question mark hangs on how an application approved so many years ago has not lapsed? Given the change to the environment and climate and recent flooding increases this would not get approval from PC now. Clerk to write to Planning for clarification on this lapsed application?

22.39.2 The minima of 12 criteria appears to have now lapsed although clarification needed when Government white paper is released.

22.39.3 Council proposed, seconded and unanimously voted that the proposals PC put forward are far more relevant and appropriate for the village needs backed up by our own research and consultation. Clerk to re-iterate these points to Planning

**Clerk to action**

**22/40 Chairman and Councillor Reports:**

**22.40.1** BS introduced himself and spoke to his previously circulated report. Key items for County Council are:

(I) Normality returning to County Hall with full council resuming face to face meetings.

(II) Additional funding has been allocated for potholes across the district and Hedgerows and roundabouts are taking priority for cutting back.

(III) 2020 Carbon Neutrality Champion, the infrastructure and Development Committee will be looking at environmental options including provision of electric car charging points for which funding is available via grants.

**22.40.2 CA** Following a visit by CA and JW to Pura Vida, to discuss parking issues on the grass and complaints from villagers regarding access it is noted that this land does not belong to Wortwell although further investigations will be undertaken to establish ownership and continued discussions. Council to monitor.

**22.40.3 CA** following an incident of a villager being forced into the hedge on the corner of Low Road by the top of Mill Lane, the SAM2 machine has been relocated and data will be passed to the Police

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22.40.3 A further incident of a tractor hitting the telegraph pole at the top of Low Road and High Road junction has also been reported to both Open Reach and UKPN -- number plate of the tractor obtained and action will be taken.

22.40.4 A Pilot Surgery - Chairman and Clerk - will take place on Monday 22 November 11.00am to 1.00pm as a trial at the Wortwell Community Centre. To be published on the website, notice board and in the Mardler. Public are welcome to attend on a first come first served surgery style basis.

22.40.5 Trim Trail - update from Councillors BE and CW confirmed work had commenced on sanding and wood is being ordered for repairs.

**22.41 Playground, Recycling Centre and Defibrillator Report** -Refresher training will take place for all councillors to ensure that everyone understands how the defib machine batteries can be checked and maintained. Suggestion made for a follow up demonstration of CPR and use of Defib - Clerk to liaise with the Events team at the Core to organise an event.

22.41.1 Playground reports from RH confirmed issue with swings and mats to be replaced and work being done to explore improvements under the Open Spaces Committee Clerk to chase RoSPA report from the Summer.

**22.42 Big South Norfolk Litter Pick** - Tuesday 26 October at 10.30am Kit to be delivered to Cllr DC VOLUNTEERS invited

**22.43 Transport for Norwich Strategy Consultation** - discussed and agreed no action required.

**22.44 CCTV cameras have been installed at the CORE**Clerk

**22.45 Clerk and RFO Reports and accounts for payment appendix A**

22.45.1 The clerk spoke to her previously circulated report confirming:

Replacement bin for Infant Site - declined

Monitor situation with lamp post on Low Road and explore cost of changing lamp.

Hedges and overgrowth - Owner of Laurel Hedges to be chased to cut or the Council will arrange and send bill to the owner.

Cherry Trees on High Road - canopy to be lifted - Cllrs WE and CW to attend to.

22.45.2 **RFO Report:** previously circulated

AGAR - PKF Littlejohn External Audit completed and Certificate Received- to be posted on website

Xero Subscription cancelled - not adding sufficient value to process to justify costs.

**22.46 Budget Setting for 2022/23 financial year** - there are a number of significant projects that Council wish to complete including those improvements to open spaces discussed in 22.47 below RFO to draw up a first phase of numbers for discussion at the November meeting

**22.47 Open Spaces Committee:**

22.47.1 Budget Summary Request for future plans and expenditure - update provided by Councillor AC £3089

22.47.2 One Million Trees - update provided by Councillor CW - no cost as Woodland Trust can provide what we required.

22.47.3 Benches - five required at a cost of circa £1500

22.47.4 Update on WhatsApp Volunteers Group - a number of volunteers have come forwards and will be advertised in the Mardler.

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22.47.5 Entrance to Infant Site from The Parkway - CW to get costings from Fence Repair company.

**22.48 Planning Applications:** There were no outstanding planning applications.

**22.49 Future meetings:** 18 October 2021 and 29 November 2021

**22.50** Matters for next meeting:

Budget 2022.23 phase two

SNDC village cluster update

**Meeting closed at 9.55pm**

**Signed**..... **Date:**.....

### APPENDIX A ACCOUNTS FOR PAYMENT APPROVED July 2021

#### Accounts settled between Meetings

|    |   |        |         |
|----|---|--------|---------|
| 1. | Anglian Water<br>Allotment water bill (to be reimbursed by WPL Account) | 102200 | £ 86.20 |
| 2. | Microsoft 365 update licence<br>and new power cable for laptop          | 102201 | £ 88.99 |

#### Accounts for Payment AT MEETING

|    |  |        |          |
|----|--|--------|----------|
| 1. | HMRC<br>PAYE and NI M5   | 102202 | £ 115.59 |
| 2. | Royal British Legion<br>Poppy Appeal Donation                              | 102203 | £ 30.00  |
| 3. | cancelled cheque   | 102204 |          |
| 4. | Premier Print<br>Mardler print run September October                       | 102205 | £185.00  |
| 5. | Shortfall in salary payment July August September<br>July August September | 102206 | £ 86.37  |
| 6. | HMRC<br>PAYE and NI M6   | 102206 | £154.47  |