
Minutes of a meeting of Wortwell Parish Council held at the Wortwell Community on**Monday 24th February 2020 at 7.30pm**

Present: Chairman Councillor Aylett (CA) Councillors: Colyer (MC) Cook (DC), Copeman (AC), Eddy (BE), Hadingham (RH) Worley (JW)

Guests: County Councillor Stone and District Councillor Savage

There were no declarations of interest (personal, prejudicial or pecuniary), in particular matters to be raised at this meeting

1. The chairman began by welcoming everyone to the meeting.
2. With all councillors present there were no apologies necessary.

There were no declarations of interest (personal, prejudicial or pecuniary), in particular matters to be raised at this meeting (Note: A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates and in this case the member may speak and vote, however if it is a prejudicial or pecuniary interest, the member should withdraw from the meeting whilst the matter is discussed.

3. **Minutes:** Council approved, Chairman signed and the Clerk will retain in records, minutes of the meeting held on 27th January 2020

There being no members of the public present the meeting was not adjourned

Including District and County Councillor guests' reports

4. **75th Anniversary end of WW2** - The Chairman provided an update on events and a copy of the report is held with these minutes. Reported that the event is progressing well.

He thanked Goodswens for their kind donation - clerk to send formal note of thanks.

Donation of cost of Main food item from villager also gratefully received.

Flyers have been posted to every household and tickets will be available in the Bell throughout March between 6pm and 7pm Monday to Friday

Clerk to action

5. **Chairman's report:**

- 5.1. Graffiti on play area (offensive) identified by Councillor Cook, removed. To be reported to police. This is part of a worrying trend in the village.

Clerk to explore costs of CCTV or other forms of technology to identify culprits or future anti social behaviour

Clerk to report

Royal Protocol: In the event of a death of a senior Royal there will be an immediate notice on the website and notice board. The laying of flowers will be advised to villagers once the Royal office has confirmed any protocols that may arise. A book of remembrance will be opened by Harleston Town Council and held in the Leisure Centre

- 5.2. **Councillors' reports:**

5.2.1.Councillor Stone:

Increase of 1.99% on council tax plus 2% for adult social care. Social care is a key priority.

Boundary Review in place for all divisions is now being revisited by the boundary commission to address the disparity of council territories. There are likely to be few changes to our area.

Transport plan - copy with minutes and on NCC website.

Councillor Savage: Social media is rife with stories of parishioners receiving spam phone calls purporting to be from Inland Revenue including threats to arrest non payees. THESE ARE SPURIOUS CALLS AND MUST BE IGNORED OR REPORTED to the police.

Councillor Savage regularly attends planning and policy committee meetings. Councillor Savage has been advised that future plans on property development for the village clusters will be limited to max of 25 houses in any one area. However no firm decisions have been made and the council will continue to be vigilant in monitoring this situation. Villagers are advised to keep themselves apprised by checking the SNDC planning department updates from time to time as decisions will emanate from that office and will not always be known in advance by the volunteer councillors of Wortwell Parish Council.

Wortwell, Starston, Needham, Brockdish are clustered.

The clusters are taken out of GNLP and intention is to support local builders on small developments with no domination by proposed sites.

Healthcare remains a prime issue but is outside the control of the councils as GP practices represent private business arrangements.

Councillor Eddy: Hedges overhanging on High Road. Clerk to speak to JB

Clerk to action

5.2.2.Big Litter Pick: Date agreed 12th May 2020 Meeting on the Knoll at 10.00am to be in Mardler Councillor Cook to speak to normal team.

5.3. Playing Field and Recycling Centre: reports and agree any necessary action

5.3.1.Further damage to the play equipment needing a formalised Painting and Repairs Programme. Three Year Plan Sub Committee to take this on board for discussions. Councillor Cook will obtain quotes from MW

5.3.2.Play report from Councillor Cook - copy filed

March Councillor Worley

Recycling Centre: Surface getting greasy and slippery - Councillors E and C to attend.

5.4. Clerk's and RFO Report: Redenhall Cemetery income reduced vs cost of contribution via donation. clerk to discuss with LL at Harleston and Redenhall Council

5.4.1.Financials: preparations for end of year accounts in progress

5.4.1.1.Council confirmed appointment of internal auditor - Ms AB

5.4.1.2.Clerk to send letter of authorisation including payment for internal auditor to AB

5.4.2. **Accounts for payment schedule:** Council approved and signed cheques for distribution - schedule filed with minutes

6. **Norfolk Local Transport Plan and Rail Prospectus** - discussed proposals previously circulated and agreed no formal action required by council.
7. **Three Year Plan** - First draft of ideas taken forward to agenda for Finance Committee to discuss in their meeting on Thursday 12th March at 4.00pm.
 - 7.1. Dog Fouling
 - 7.2. SNDC donations
 - 7.3. Bus Shelter
 - 7.4. SAM 2
 - 7.5. Wortwell in Bloom
 - 7.6. Gate entryways to village
 - 7.7. Play Equipment protection and refurbishment plan
 - 7.8. Neighbourhood Plan
8. **Policy Review** - All policies reviewed and adopted - website to be updated. Next review date 2023 with exception of Financial Regulations, Standing Orders and Risk Management which will be reviewed in January 2021
9. **GNLP** - Chairman and Councillor Hadingham will be attending consultation day 28th February at Harleston Leisure Centre.
10. **Annual Parish Meeting** - Invitees list agreed and process of communication to village

Clerk to action

11. **Correspondence** - File passed to councillors for circulation
12. **Planning Applications received since last meeting:**

12.1. **Application 2020/0242 Grid ref 626538 284353**

Full application

Location: Ivywood Farm, Cooks Lane, Wortwell, IP20 9QR

Proposal: to remove external corrugated cladding and replace with render. Proposed new 2 bay cart lodge with garden store. Change of use of agricultural land to residential curtilage

No comments made.

Next meeting Dates - Annual Parish Council Meeting -
End of Year finances Monday 23rd March 2020 - open to public from 8.30pm
Training session closed to public 7.30pm - 8.30pm
Annual Parish Meeting - Monday 27th April - all villagers welcome to attend

Agree Items for next meeting

- Training Session 7.30 to 8.30pm (**closed to public**) Meeting start time 8.30pm
- Wortwell Poors Education - representative from Council
- End of year finances and Annual Governance and Accountability Return

13. Close of Meeting 9.25

Signed: _____ **Chairman 23rd March 2020**