

## MINUTES

**A meeting of Wortwell Parish Council took place on**

**Monday 27<sup>th</sup> February 2023 at 7.30pm**

In the Waveney Room of Wortwell Community Centre

No Member of the public were in attendance

**1. The Chairman welcomed all to the meeting**

- a. Present Clive Aylett (CA) Chair; Daphne Cook (DC); Allison Copeman (AC); William (Bill) Eddy (BE);
- b. Apologies received from Robert Hadingham (RH); Julie Worley (JW); Lua Leggett (LL); (Clerk)

**2 Matters Arising**

CA & JW still to arrange a meeting with Pura Vida regarding the car parking arrangements.

**3 Minutes:** Council approved and the Chairman signed the minutes of the last Parish Council Meeting held on 30<sup>th</sup> January 2023

**4 Chairman's Report**

- a. The memorial bench has now been placed on The Knoll and CA has sourced anchors to hold this in place, it was discussed as to whether this would be satisfactory as a permanent fixture, council decided to monitor before taking any further action.
- b. Chairman confirmed that Garry Warmer had formally resigned and we were currently looking at Excite Solutions to fill the gap with regards to grounds maintenance around the village
- c. CA reported that he had received an alert from community heartbeat regarding the deployment of the defibrillator located at The Bell Public House, upon immediate inspection no evidence was found regarding use, the unit was subsequent reinstated.

**5. Councillor Reports, District, County and Parish**

None Received

**6. Clerk and RFO Report**

- a. In the absence of the Clerk, the Chairman reported that we were still in the process of negotiating a new contract for street lighting, council agreed to review usage following the submission of further information.
- b. Accounts for payment: Election Training (for Clerk), HMRC, Mardler. Council agreed and authorised payment, Clerk to action. **Action LL**

**7. SNDC VCHAP**

Council discussed the implication on the village related to the village cluster plan, it was agreed that a formal response to the forthcoming consultation would be required:

- a. Plot SN121REVA we need to confirm that this site jointly with the site on the opposite side of High Road (SN5029) will only be a total of 12 houses; this is not clear on the current site assessment documentation.
- b. Plot SN5045SL council wishes to reiterate that we would only approve a maximum of 5 dwellings on this site, and not the 8 as indicated on the site assessment document.
- c. Also council had concerns regarding parking for the new developments given the most households now have a minimum of two vehicles, we would like to see a lay by arrangement as is in other parts of the village to mitigate parking on the road.

Parish Clerk to formally respond to SNDC by the extended cut off date of 8<sup>th</sup> March (17.00 hrs) **Action LL**

**8. Election**

Given the timetable for the May Election council agreed to return nomination papers to the Clerk by 20<sup>th</sup> March in order that these can be hand delivered to SNDC, in compliance with the national requirement.

The Parish Council has 7 positions for councillors, with 1 vacancy following the resignation of Councillor White, currently we have 8 applicants, as the current councillors will need to stand down prior to re election, an advert is currently running in the Mardler, and further interest should to be forwarded to the Parish Clerk, prior to the 20<sup>th</sup> March.

**9. Litter Pick**

A village litter pick has been agreed for the 5<sup>th</sup> April, any volunteers need to be at The Knoll at 10.30 am.

PPE will be provided and Jeremy Savage will attempt to source litter grabbers, if he is unable to get these Council agreed to purchase four in number at a cost of £10.50

**Action JS AC**

**10 King Charles III Coronation 6 -8 May**

Council agreed to hold a joint event with the Wortwell Core, comprising:

**Saturday 6<sup>th</sup> May:** Lighting Up The Nation community event at the CORE with beacon lighting during the evening, this has been passed back to the events Group to finalise the details

JS has indicated that £100 Grant may be available to fund this event, it was agreed we would use this to provide a simple buffet.

Parish Clerk to apply for the above grant in the normal way **Action LL**

**Sunday 7<sup>th</sup> May:** The Big Lunch, council agreed that this would be a neighbourhood event encouraging villages to hold celebrations in their own gardens, with the possibility of competitions, again Events Group to discuss details. **Action BE**

**Monday 8<sup>th</sup> May** The Big Help, Councillors to bring ideas to the next meeting with regards to small tasks that need completion around the village. It was agreed to attempt to formulate a working party for this initiative. **Action AC**

**11 Open Spaces Working Group**

Report attached to these minutes, AC presented the report and requested that we look at the available funding and volunteers to help with completion of the identified works around the village.

**12. Wortwell Old Playing Field**

a Pavilion Roof, this is awaiting completion due to material supply delays, AC will chase the contractor for a completion date and report back.

**Action AC**

b Discussion ensued with regards to the hire of a skip to clear the unwanted equipment from the pavilion, a potential budget needs to be agreed before this can be confirmed. Council agreed if funding was available this could be added to the Big Help on the Coronation weekend

c The pavilion can then be used for storage in the short term, however we need to generate a return on investment and this will be discussed in future meetings

Meeting Ended 8.55pm