

# WORTWELL PARISH COUNCIL

## AGENDA

To Parish Councillors: you are summoned to attend the meeting below

There will be an extraordinary Wortwell Parish Lands Meeting on Monday 25 July 2022 at **7.15pm**

**followed immediately by**

**a Parish Council Meeting of Wortwell Parish Council at 7.30pm**

at the Waveney Room Wortwell Community Centre

Members of the public are invited to attend.

1. 7.15pm Wortwell Parish Lands - Allotments and Water Supply

To discuss the water implications following a check by local plumber SN into compliance with DEFRA and Water Board regulations.

2. **7.30pm** Wortwell Parish Council Meeting - Welcome by the Chairman Cllr Clive Aylett

To receive and accept **Apologies** from those members unable to attend.

*To receive any declarations of interest (personal, prejudicial or pecuniary), in particular matters to be raised at this meeting (Note: A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates and in this case the member may speak and vote, however if it is a prejudicial or pecuniary interest, the member should withdraw from the meeting whilst the matter is discussed.*

*Meeting adjourned to permit Public participation*

2. **Minutes:** Council to approve, Chairman to sign and Clerk to retain in records, minutes of the meeting held on 27 June 2022

3. **Annual Governance and Accountability Return** - Clerk

3.1. Confirmation of Receipt of External Audit Papers by PKF Littlejohn on 15 July 2022 reference:

NO0532: Receipt of Documents – AGAR Form 3, 2022

3.2. Public Rights Period for public consultation has now expired. No enquiries received

4. **RoSPA Inspection - PlaySafety Ltd Report** - ZIP Wire service TBA. - Cllrs CA and AC to provide update

5. **Councillor Reports** to be circulated in advance of meeting:

5.1. **Chairman:**

5.1.1. Entry Gates update - contract agreed with R Thurston - delivery in August

5.1.2. SAM 2 machine - further information available to identify peak times and data update to Council

5.2. **Councillors -**

5.2.1. Street Licence for Bench on Knoll

5.2.2. Joint meeting either 5/12 or 12/12 proposed and invitation to Alburgh sent

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**5.3. Recycling Centre and Playground Inspections** - Application for Responder Grant

**5.4. District and County Reports:** to be circulated in advance of meeting:

**6. Electric Charging** - update regarding submission of Expression of Interest - Cllr White

**7. Clerk and RFO Report**

7.1. Application of CIL monies - Return to SNDC

7.2. Application for Parish Partnership Scheme Funding support

7.3. Barclays online automated payments -

7.3.1. Approve and sign off Internal Process for Automated Payments

7.3.2. Approve and sign off amendments to Standing Orders and Financial Regulations Internal Control Check

**8. Appointment of new Gardening and Maintenance Service Provider** - Gary Warmer has been appointed - meet and greet

**9. Open Spaces Committee** - Feedback from 3/7 play equipment repairs Cllrs White and Hadingham.

**10. Planning Applications:** At time of print - NONE

*Meeting adjourned to permit public participation*

**11. Topics for Future meetings:** Budget 23/24 Phase 1 (September)

**Close of Council Meeting:**

Signed: [LUA LEGGETT](#)

Clerk and RFO

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APPENDIX A  
ACCOUNTS FOR PAYMENT  
June 2022

FPO23/1	C AYLETT	CONTRA ENTRY	£100.00
FPO23/2	Roberts and Sons	Mardler Print run July/August	£167.00
Total			<b>£267.00</b>

CREDIT RECEIPTS

BACS	EON	Street Light Energy rebate	£64.12
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