

WORTWELL PARISH COUNCIL

AGENDA

To Parish Councillors: you are summoned to attend the meeting below

There will be an Annual Parish Council Meeting of Wortwell Parish Council on Monday 27 June 2022 at 7.30pm

at the Waveney Room Wortwell Community Centre

Members of the public are invited to attend.

1. 7.30pm Welcome by the Chairman Cllr Clive Aylett

To receive and accept **Apologies** from those members unable to attend.

To receive any declarations of interest (personal, prejudicial or pecuniary), in particular matters to be raised at this meeting (Note: A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates and in this case the member may speak and vote, however if it is a prejudicial or pecuniary interest, the member should withdraw from the meeting whilst the matter is discussed.

Meeting adjourned to permit Public participation

2. Minutes: Council to approve, Chairman to sign and Clerk to retain in records, minutes of the meeting held on 23 May 2022

3. Annual Governance and Accountability Return - Clerk

3.1. Confirmation of submission of External Audit Papers to PKF Littlejohn on 20 June 2022 within deadline of 1 July 2022

4. RoSPA Inspection - PlaySafety Ltd Report - Clerk

5. Councillor Reports to be circulated in advance of meeting:

5.1. Chairman: update on Vandalism and Gate Entry

5.2. Councillors - circulated in advance

5.3. Recycling Centre and Playground Inspections -

5.4. District and County Reports: to be circulated in advance of meeting:

6. Finance Committee - Report

7. Emergency Plan - Sign Off

8. Electric Charging - update and review decision - Cllr White

9. Clerk and RFO Report

9.1. Accounts for payment by cheque- see attached schedule Appendix A note.

9.2. Barclays online automated payments

9.3. Internal Control Check - Date to be agreed

10. Appointment of new Gardening and Maintenance Service Provider - Applications and Interview Process

11. Open Spaces Committee - Report previously circulated. To discuss and agree proposals.

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12. **Planning Applications:** previously circulated: NONE

Meeting adjourned to permit public participation

13. **Topics for Future meetings:** Budget 23/24 Phase 1 (September) Review of Clerk Contract (October)

Close of Council Meeting:

Signed: [LUA LEGGETT](#)

Clerk and RFO

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APPENDIX A
ACCOUNTS FOR PAYMENT
June 2022

HMRC PAYE NI M2	102251	£168.74
Arthur J Gallagher Replaces cha 248 to Hiscox	102252	£508.00
Moviola Ltd Film Night Jubilee Celebrations	102253	£187.00
Black Dog Signs Ltd Village Signage	102254	£402.00
HMRC PAYE NI M3	102255	£168.48
Play Safety Ltd RoSPA - Annual inspection of play equipment	102256	£-
		£1,434.48