

WORTWELL PARISH COUNCIL

AGENDA

To Parish Councillors: you are summoned to attend the meeting below

There will be a meeting of Wortwell Parish Council on Monday 28 March 2022 at 7.30pm

at the Waveney Room Wortwell Community Centre - Members of the public are invited to attend.

1. **7.30pm** Welcome by the Chairman

To receive and accept **Apologies** from those members unable to attend.

*To receive any **declarations of interest** (personal, prejudicial or pecuniary), in particular matters to be raised at this meeting (Note: A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates and in this case the member may speak and vote, however if it is a prejudicial or pecuniary interest, the member should withdraw from the meeting whilst the matter is discussed.*

There will be 10 minutes of Public time available to discuss items on the agenda. Please let us know if any item is of particular interest and we will do our best to bring it forward on the agenda.

2. **Minutes:** Council to approve, Chairman to sign and Clerk to retain in records, minutes of the meeting held on 28 February 2022

2.1. **Matters arising**

2.1.1. overgrowth reported to Homersfield PC

2.1.2. Pot hole repaired

2.1.3. Lamp post reported

2.1.4. villager to speak to neighbours re dog bin in Low Road

2.1.5. SAM2 moved to new location on High Road

2.1.6. Trustees of CORE declined to engage in any expense on floodlights - insufficient return on investment

3. **Parishioner enquiry - public time**

4. **South Norfolk District Council Cluster Plan** - Consultation Response and Council requirements for Wortwell.

5. **Policy Review:** To review Standing Orders and Risk Management policy

6. **Reports:**

6.1. Chairman

6.1.1. Village Emergency Plan - To be approved and signed off by Council

6.2. County Councillor

6.3. District Councillor

6.4. Parish Councillors

6.4.1. Cllr Eddy to feedback on floodlights to PC following Trustee Board decision

6.4.2. Cllr White to feedback on bird defence work on swings

6.5. Clerk and RFO Report

6.5.1. Electric Charging Facilities at CORE Car Park - feedback from site visit

6.5.1.1. Supplier - Grant Support - Demand - Consultation - Margin returns - CORE vs PC

6.5.2. Harleston Youth Football Club

6.5.3. CIL Form and annual return

6.5.4. Parish Partnership Scheme - Bench claim and shortfall

6.5.5. Accounts and Budget - year end to be reported at Annual Parish Meeting 28/4/22

6.5.6. Accounts for payment see appendix

7. **Planning Applications:** none received at date of print

8. **Playground, Recycling Centre and Defibrillator Report: Weekly checks**

8.1. Question - Should Playground update be included in Open Spaces Committee Report going forwards?

8.2. Rails on trim trail repairs - update

8.3. Dangerous nails exposed by damage to Fort panel

9. **The Queen's Platinum Jubilee Pageant Celebration**

9.1. Feedback from committee

10. **Open Spaces Committee:** update from committee and agree any necessary actions

11. **Annual Parish Meeting:** Invitation issued to clubs, societies and businesses.

12. **Future meetings:**

25 April 2022 - Annual Parish Meeting
23 May 2022 - Annual General Meeting - Accounts sign of
27 June 2022 - Parish Council Meeting
18 July 2022 - Parish Council Meeting (School Holidays)
no meeting in August

13. **Matters for next meeting:**

14. **Meeting closed:**

APPENDIX A ACCOUNTS FOR PAYMENT

Accounts for Payment

1	Excite Solutions Winter works on hedging and clearance	102228	£456.00
2.	Playground Supplies Ltd Invoice 6138 Playground wood and swing replacement	102229	£477.60
3	M L Leggett Reimbursement - Bird Defender Spikes	102230	£ 19.99
4.	South Norfolk District Council Dog Bin Maintenance and Emptying	102231	£530.88
5.	Exhaust Products Ltd Memorial Bench *parish partnership scheme	102232	£670.00*
2022/2023 Financial Year:			£2,154.47
1.	James Shore Annual Email Hosting Fee	102233	£124.00
2.	Norfolk Parish Training Support Annual Membership Fee	102234	£294.73
3.	HMRC PAYE & NIC M 12	102235	£193.37
4.	M L Leggett Shortfall in pay Q4 and backdated pay award to 1/4/21	102236	£198.31
Total			£810.41

Note to accounts

Due to the delay from April 2021 to February 2022 with the annual National pay award scheme the clerk is owed a reconciliation payment for salary owed. This impacts on PAYE and NI at time of publishing this agenda these calculations are ongoing and will be declared at the meeting on the 28 March 2022 for payment to HMRC and the Clerk.