

## WORTWELL PARISH COUNCIL

### AGENDA

**To Parish Councillors: you are summoned to attend the meeting below**

**There will be a meeting of Wortwell Parish Council on Monday 31 January 2022 at 7.30pm**

at the Waveney Room Wortwell Community Centre - Members of the public are invited to attend.

**1. 7.30pm Welcome by the Chairman**

To receive and accept **Apologies** from those members unable to attend.

*To receive any **declarations of interest** (personal, prejudicial or pecuniary), in particular matters to be raised at this meeting (Note: A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates and in this case the member may speak and vote, however if it is a prejudicial or pecuniary interest, the member should withdraw from the meeting whilst the matter is discussed.*

*There will be 10 minutes of Public time available to discuss items on the agenda. Please let us know if any item is of particular interest and we will do our best to bring it forward on the agenda.*

**2. Minutes:** Council to approve, Chairman to sign and Clerk to retain in records, minutes of the meetings held on 29 November 2021

**2.1. Matters arising**

2.1.1. Stile repairs - registration or replacement with gates - update required

**3. South Norfolk District Council Cluster Plan** - Consultation Response and Council requirements for Wortwell.

3.1. Update from Councillor White and Clerk

3.1.1. Boundary matters affecting applications

3.1.2. Report on meeting with Planning Officers (11/1/22) re SN4063 and 2121REVA

3.1.3. Current application submission status

3.2. Council to agree and discuss and necessary actions.

**4. Chairman and Councillor Reports:**

4.1. Update on Sluice Gate Chairman

4.2. Update on planings on pot holes of Knoll - Cllr Cook

**5. Planning Applications:** none yet received

5.1. Land at the Knoll - UKPN Undergrounding of Cables

5.2. Land owned by Durrant's in High Road

5.3. Land Registry - to discuss registration of land pockets around the village with HMLR

**6. Playground, Recycling Centre and Defibrillator Report**

6.1. Bird defence on swings

6.2. Rails on trim trail repairs

**7. The Queen's Platinum Jubilee Pageant Celebration**

7.1. CORE proposals - feedback from Events Committee

7.2. Beacon

**8. Clerk and RFO Reports**

8.1. Use of Old Playing Field for Harleston Football Club - ***Trustees approval of contract. (Sole Managing Trustee)***

8.2. Clerk - unacceptable mud deposits and stones along Low and High Road from field

8.3. Complaint re holes on the Knoll

8.4. Relocation of Telegraph Pole on Knoll (following damage from collision)

8.5. Electric Charging facilities for Village

8.6. Cutting back of hedging and low branches at Oak Hill to clear signage

8.7. Cutting back of pathway between Oak Hill and Redenhall completed

8.8. RFO Accounts for Payment and update on Internet Banking

8.9. Appointment of Internal Auditor

8.10. PRECEPT Submitted and confirmation received of receipt by SNDC

**9. Emergency Plan** including specifics for Flooding Emergencies - review and update

**10. Open Spaces Committee:** update from committee and agree any necessary actions

10.1. Tree Planting

10.2. Benches - parish partnership confirm approval but decision in April 22

10.3. Play equipment/Adult sports equipment

10.4. Re-launch of WhatsApp Group for village volunteers (to be separate from Core Maintenance closed group)

10.5. Pavilion - Ben Sprake - Update

**11. Annual Parish Meeting:** to discuss, confirm date and agree any necessary actions

12. **Future meetings:**                      28 February 2022  
   28 March 2022  
   25 April 2022 - Annual Parish Meeting (?)  
   23 May 2022 (?)

**13. Matters for next meeting:**

**14. Meeting closed:**

**APPENDIX A  
ACCOUNTS FOR PAYMENT**

**Accounts for Payment**

1.	Redenhall with Harleston Town Council Donation towards car parking in Harleston	102219	£100.00
2.	M L Leggett Shortfall on Standing order payments - clerk salary	102220	£ 86.37
3.	ZOOM Renewal Membership 2022	102221	£143.88
4.	T T Jones Electrical Ltd Quarterly Maintenance Jan Feb Mch Streetlighting	102222	£223.55
5.	HMRC Month 10 PAYE and NI	102223	£154.47
Total			£708.27