

## WORTWELL PARISH COUNCIL

### AGENDA

**To Parish Councillors: you are summoned to attend the meeting below**

**There will be a meeting of Wortwell Parish Council on Monday 29 November 2021 at 7.30pm**

at the Waveney Room Wortwell Community Centre - Members of the public are invited to attend.

1. **7.30pm** Welcome by the Chairman

To receive and accept **Apologies** from those members unable to attend.

*To receive any **declarations of interest** (personal, prejudicial or pecuniary), in particular matters to be raised at this meeting (Note: A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates and in this case the member may speak and vote, however if it is a prejudicial or pecuniary interest, the member should withdraw from the meeting whilst the matter is discussed.*

*There will be 10 minutes of Public time available to discuss items on the agenda. Please let us know if any item is of particular interest and we will do our best to bring it forward on the agenda.*

2. **Minutes:** Council to approve, Chairman to sign and Clerk to retain in records, minutes of the meetings held on 18 October 2021

2.1. **Matters arising**

2.1.1. **Stile repairs**

2.1.2. **update on Barclays Mandate**

3. **South Norfolk District Council Cluster Plan** - Consultation Response and Council requirements for Wortwell

3.1. Update from Chairman

3.2. Council to agree and discuss any further actions

4. **Planning Applications:**

2021/2333

Applicant: Mr David Stewart

Location: 111 High Road Wortwell IP20 0EF

Proposal: Erection of single storey rear extension to replace existing with internal changes. (Part retention 02/08/2021)

Application Type: Householder

5. **Chairman and Councillor Reports** to discuss and agree any necessary actions

5.1. Environment Agency response to issues around Sluice gate at The Wortwell Mill

5.2. Electric Charging Points

5.3. Pilot Surgery Date Feedback from 22 November 11.00am to 1.00pm

5.4. County and District Councillor Reports

5.5. Trees - various offers received - Cllr White to update all.

5.6. Community Centre gate - Cllr White to report on recent antisocial behaviour update

6. **Playground, Recycling Centre and Defibrillator Report**

7. **The Queen's Platinum Jubilee Pageant Celebration Beacons** - Cllrs Aylett and White to feedback from ZOOM conference call
8. **Big South Norfolk Litter Pick** - Feedback from 26 October 10.30am
9. **Clerk and RFO Reports**
  - 9.1. Bank Reconciliation
  - 9.2. Wortwell Parish Lands Charity meeting to be arranged to sign off year end accounts.
  - 9.3. Change of name and brand from Came and Company to Gallagher Insurance - everything else remains the same.
  - 9.4. UK Power Network - underground cable to replace overhead cables - easement and ownership of land.
  - 9.5. Series of Village Complaints and actions taken
  - 9.6. **Stiles**: their registration repair or replacement with gates
  - 9.7. **Emergency Plan** including specifics for Flooding Emergencies - review and update
10. **Parish Partnership Scheme** closing date 10/12/21
11. **Budget Setting for 2022/23 financial year** - phase THREE to discuss revised targets
  - 11.1. updated information from Parish Open Spaces Working Party budget
12. **Open Spaces Committee**: update from committee and agree any necessary actions
13. **Future meetings:**

10 January 2022 - Precept Meeting only
31 January 2022
14. **Matters for next meeting:**

**APPENDIX A  
ACCOUNTS FOR PAYMENT**

**Accounts for Payment**

1.	S Reynolds - Groundsman Planting around Memorial for Remembrance day	102211	£ 26.12
2.	PKF Littlejohn External Audit Fee	102212	£240.00
3.	Wortwell Community Centre VE Day commemoration event - donation	102213	£500.00
4.	Wortwell Community Centre Hire of Meeting Rooms Juy, September, October November and Hire of room for open day surgery November	102214	£ 80.00
5.	HMRC PAYE and NIC payments due M8	102215	£115.59
4.	HMRC PAYE and NIC payments due M9	102216	£115.59
Total			£