

WORTWELL PARISH COUNCIL

AGENDA

To Parish Councillors: you are summoned to attend the meeting below

There will be a meeting of Wortwell Parish Council on

Monday 27th July 2020 at 7.30pm

at Wortwell Community Centre, The Conference Room, in compliance with CoVid 19 regulations

Members of the public will be able to attend the meeting under CoVid 19 regulations and strict social distancing. There will be a limit of up to 10 members of the public on a first come basis.

This meeting will operate under normal openness and transparency and the following standing order stands:

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meetings lets the Council know beforehand so appropriate arrangements can be made to facilitate.

1. **Welcome** by the Chairman
2. To receive and accept **Apologies** from those members unable to attend

To receive any declarations of interest (personal, prejudicial or pecuniary), in particular matters to be raised at this meeting (Note: A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates and in this case the member may speak and vote, however if it is a prejudicial or pecuniary interest, the member should withdraw from the meeting whilst the matter is discussed.

3. **Minutes:** Council to approve, Chairman to sign and Clerk to retain in records, minutes of the extraordinary meeting held on 8th June 2020
4. **Annual Parish Meeting** - cancelled due to CoVid
5. **Annual Governance and Accountability Return**
 - 5.1. **Elector Rights Notice Dates** - ended on 23rd July 2020
 - 5.2. External Audit papers - have been submitted to PKF Littlejohn and uploaded to website - we await the external auditors report
6. **Councillor Reports:** to discuss any reports and agree any necessary actions
 - 6.1. Norwich Western Link
 - 6.2. Correspondence re Harleston Town Centre alterations
 - 6.3. Margaret Stone's Report
7. **Councillor Copeman Proposal:** New football goals for Infant Site Playing Field and costings
8. **Clerk and RFO Report:**

8.1. Update on village issues

8.2. RFO

8.2.1. Accounts for Payment

8.2.2. Accounts paid between meetings

8.2.3. Bank reconciliation and Cashbook vs Budget

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9. **Accessibility Regulations** and the Wortwell Parish Council website

9.1. **Compliance**

9.2. **Statement**

10. **Nuisance Dogs:** dog bins and reporting of fouling and aggressive behaviour

11. **Three Year Plan** - Set dates and appoint planning committee

12. **RoSpa Report**

- 12.1. Recommendations - Infant Site (for Tunbeck Close site see deferred discussion to Charities under Trusteeship of Wortwell Old Playing Field)

13. **Planning Applications received since last meeting:**

- 9.1 2020/1033 20 July 2020 Proposal: Raised height of front elevation roof, Infill corner extension at front, new porch, single storey rear extension and associated alterations. (Revised application from 2018/1136)

Location: 97 High Road Wortwell IP20 0EF

Application Type: Householder

Meeting adjourned to permit the councillors to switch to their roles as Trustees of the following two charities and make resolutions accordingly:

14. **Charities under the Trusteeship of Wortwell Parish Council:**

14.1. **Wortwell Parish Lands** Charity Number 284783 (Tunbeck Close Allotments)

- 14.1.1. Water Bills - increase in rental of plots vs water supply - to discuss

14.2. **Wortwell Old Playing Field** Charity Number 304124 (Football field)

- 14.2.1. Maintenance of Benches

- 14.2.2. Earsham Football Club request to use the football field on a per hire basis

- 14.2.3. Football Goals - villagers complaint response

- 14.2.4. Football Goals - RoSpa Report recommendations

14.3. **Wortwell Community Centre** Charity Number 1025885 (The CORE)

- 14.3.1.- update from PC representative trustee on impact of CoVid-19

Meeting reverts back to Parish Council Meeting

Next meeting: 28th September 2020 at 7.30pm - venue and meeting dependent on ongoing CoVid19 regulations

14. **Items for next meeting:**

Close of Meeting

Signed: [LUA LEGGETT](#) Clerk and RFO

22nd July 2020

Issued

Lua Leggett - Parish Clerk

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