
Minutes of the meeting of Wortwell Parish Council held at the Wortwell Community Centre on Monday 21st January 2019 at 7.30pm

1. **Welcome** by the Chairwoman
2. **Apologies** received in advance from District Councillor Stone.

There being 2 members of the public attending, the meeting was adjourned by the Chairman to permit 10 minutes of public discussion. One villager asked to defer the public discussion to after item 9 on the agenda, agreed to by the remaining villager. The council agreed to do this.

3. **Minutes:** Council approved, Chairman signed and Clerk has retained in records, the minutes of the meeting held on 7th January 2019

Minutes of the meeting held on 26th November 2018: It was noted by Councillor Gray that an item had been omitted from the Minutes of this meeting pertaining to the resolution, to write to Alburgh Parish Council with a proposal for a way forward on the ownership and maintenance of the Alburgh allotments contiguous with Wortwell. An annotation will be added to the previously approved November minutes to correct this omission. Council thanked Dr Gray for bringing this to its attention.

4. **Reports from District and County Councillors:**

We have received no report from County Council.

District Council: Councillor Gray delivered his report:

- 4.1 Construction of the new roundabout at Hempnall has finally begun, a decision that all are delighted with. Dr Gray has fought for many years to achieve this result and Council congratulated him on the contribution he made towards this.
- 4.2 The original Harleston toilets on the car park of the Co-Operative supermarket are under refurbishment and will open soon.
- 4.3 Dr Gray also remarked that nothing can be expected of note regarding GNLP until consultation re-opens in the Autumn.

5. **Chairwoman's report** : nothing to report that is not on the agenda

6. **Parish Councillors' reports:**

- 6.1. **Councillor Aylett** handed round a police report following attendance at a recent meeting. He shared that the police wish to work with parish councils in understanding the key issues to be dealt with. PC Dylan Richards will be our new point of contact.
- 6.2. **Councillor Cook** reported fly tipping on the concrete pad at the top of Cooks Lane.

Clerk to report to SNDC

- 6.3. **Councillor Hadingham** reported that the footpath to the new cemetery has not been enhanced by the recent work and reported that access for pushchairs or wheelchairs is challenging. The poor surface almost resulted in an elderly lady being pushed into the road.

Clerk to report to SNDC

- 6.4. **Councillor Colyer** reported that a parishioner had raised concerns over the state of an ancient bridge which forms part of the pathway onto the meadows and marshes between 25 and 27 Low Road. It is believed this may be the responsibility of the Internal Drainage Board.

Clerk to send photos and contact Internal Drainage Board to establish who owns this bridge.

7. **Clerk's Report** delivered to council and approved. Copy held with these minutes.
- 7.1. Clerk authorised to contact Jackamans Solicitors with a request that they act for the Council on the matter of the easement across 7b Willow Close onto the allotments for the connection of the mains water supply
- 7.2. Clerk authorised to instruct and pay for repairs to bridge (see play equipment report below)
8. **RFO Report**
- 8.1. **Accounts:** Cash book reconciliation has not changed since the previous budget meeting on 9/1/19 (bank statements not available yet for January)
- 8.2. **Accounts for payment schedule** incorporated in RFO Report- Cheques approved by Council, clerk to distribute.

Clerk to action

9. **Greater Norwich Local Plan** - the Chairman updated Council on conversations held at a recent community led planning session with SN-Planning. Wortwell has previously been designated as a 'service village' (definition grid attached to these minutes) but should be recategorised as an 'other village'. As a result of this Wortwell has an allocation of 'NONE' under the indicative housing requirements of the GNLP. Clerk to write to GNLP to confirm that we are indeed an 'other' village and explicitly state the reasons referencing P138 categories (as per the attached definition grid)

Clerk to action

Meeting paused for public 10 minutes

Villager expressed a view that the report from GNLP stating that Wortwell is designated 'NONE', as above, was a bit like a weather forecast fine in places but heavy showers in others. The Chairman explained that there would always be a vagueness under some of the references but, reinforced by comments from Dr Gray, it was felt that Wortwell could rest easy as regards large scale developments.

Dr Gray went on to explain, together with the Chairman, that small infill over a course of time would continue as is the current position and the District Council would always consult on any change of strategy.

The District Council has a 5 year plan, rolling over annually, for land supply for building and development - this is constantly under review.

Council agreed to remind villagers when the next consultation period commences so that there is time to respond should it prove necessary.

Public participation closed.

10. Infrastructure:

- 10.1. Bus Shelter** - there is an opportunity, with costs supported through the Community Infrastructure Levy (CIL) scheme, to consider a new bus shelter on High Road, opposite the Bell. Consultation should take place with householders in the immediate vicinity before taking this project further. As a first step, agreed to make this one of the topics for the Village Consultation Day. Clerk to add to the topics for that day.

Clerk to action

- 10.2. SAM2** - Councillor Aylett spoke to his SAM2 Data reports. (copies held on file with these minutes) There is a wealth of information and data available from these reports and he has spent time analysing the results. Generally there seems to be a vast improvement in the speeding but with some clear spikes around 5 - 7am and 10pm at night on High Road, there are no spikes above 30 on Low Road. Councillor Aylett has spoken with the beat officer and we can provide data for them to act on at certain times of day. These stats will be filed monthly with the Council for review.

Meanwhile, Councillor Aylett will explore putting a community speed-watch team together and will report back to the February meeting on progress.

Councillor Aylett to action

- 11. Community Consultation Open Day** is planned for 17th March 2019, 10.30am to 1.00pm at the Wortwell CORE. Councillors to discuss and agree content at next meeting.

- 12. Playing Field issues:** Councillor Cook confirmed that the fort bridge is deteriorating further. Councillor Aylett will tape it off if considered dangerous on further inspection. Chairman is awaiting quote from Playground company and will accelerate this as a matter of priority.

Chairman to action

- 13. Recycling Centre** - Councillor Cook reported that the recycling book bin (British Heart Foundation) is overflowing and now the weather is getting in and damaging the books. This has been problematic in the past - clerk to contact BHF for action on their part.

Clerk to action

- 14. Correspondence:** there was no correspondence to circulate

15. Planning Applications received since last meeting: -

- **2018/2741** Land south west of the Bell Public House High Road Wortwell.
 - Outline planning application for 1 no. 3 bedroomed detached dwelling with access, parking and landscaping.
 - Application type: Outline

15.(1) Council rejected this application on the grounds that"

15.(1)(1) Previous applications 2001/1676 had been refused, gone to appeal and been refused again and the Council felt that all the reasons given then still remained good.

A later one bedroomed application was also refused on similar grounds.

15.(1)(2) Impact on a listed building caused concern (The Wortwell Bell Public House)

15.(1)(3) Material considerations including dominance, elevation, drainage and the size of the plot caused concern.

Clerk to submit rejection with SNPlanning

15.(2) Whilst exploring this same application, (15.1 above), it is noted that the retired clerk tried some time ago to get the post and rail fence erected by Punch Taverns which forms a boundary to their land, moved. It encroaches on the public footpath right of way by about a metre. Clerk to write again to request that they remove or move this fence to allow for 2 metres statutory clearance.

Clerk to action

16. Business agreed for the next Parish Council meeting - Monday 25th February 2019

16.1.Presentation by Land Management Contractor

16.1.1.contract

16.1.2.Perimeter Fence

16.1.3.Liaison with Groundsman

16.2. Presentation by Groundsman

16.2.1.contract

16.2.2.duties

16.3.Allotments - progress

16.4.Election

16.5.Consultation Day - 17th March (previously requested date of 7/4 not available)

16.6.GNLP - keep in view

16.7.Contracts review

16.8.SAM2 to become regular item on the agenda

17. Close of Meeting 9.04 pm

Signed: Allison Copeman (Chairman)

25th February 2019